



OGDEN PREPARATORY ACADEMY

Official Policy

7. Students

7.11.POL Service and Emotional Support Animal Policy

Effective/Revision Date: 05/16/2024

Page 1 of 3

PURPOSE

To establish a system by which service and emotional support animals will be allowed at Ogden Preparatory Academy (the School).

POLICY

1. Access to Services, Programs, and Activities.
 - a. The School has the goal of providing equal access to all services, activities, and programs it offers. Students, employees, or members of the public will not be denied access to services, programs or activities due to their legitimate use of a service animal.
 - b. School protocols for addressing the needs of those utilizing service animals are derived from 28 CFR Section 35, Utah Code Title 62A, Chapter 5b, and applicable published guidance from the U.S. Department of Justice.
 - c. The School may impose legitimate safety requirements necessary for the safe operation of its services, programs, or activities. Those requirements must be based upon actual risks, not on mere speculation, stereotypes, or generalizations about people with disabilities.
2. Definitions
 - a. "Direct Threat" – A significant risk to the health and safety of others that cannot be eliminated by a modification to policies, practices or procedures, or by the provision of auxiliary aids or services.
 - b. "Disability" – As defined in 42 U.S.C. 12102 of the Americans with Disabilities Act, as may be amended in the future, and 28 CFR Section 36 of the Code of Federal Regulations, as may be amended in the future.
 - c. "Emotional Support Animal" (ESA) – A domesticated animal that is individually necessary for the emotional support, well-being, comfort, or companionship of an individual with a disability. The tasks performed by an ESA must be directly related to the individual's disability. Non-human primates are specifically excluded from this definition.
 - d. "Service Animal" – Any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability. Other

species of animals, whether wild or domestic, trained or untrained, are not service animals for the purpose of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. The provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purposes of this definition.

3. General Provisions

- a. Other than service animals as defined above, personally owned animals are not permitted at School facilities without the written consent of an official School representative.
- b. The School will reasonably modify its policies, practices or procedures to permit the use of a service animal by an individual with a disability.
- c. Individuals with disabilities shall be permitted to be accompanied by their service animals in all areas of the School facilities where members of the public, participants in services, programs or activities, or invitees are allowed to go.
- d. The School may ask an individual with a disability to remove a service animal from its facilities if the animal is out of control and the animal's handler does not take effective action to control it.
- e. The School may ask an individual with a disability to remove a service animal from its facilities if the animal is not housebroken.
- f. A service animal shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a leash, harness, or other tether would interfere with the animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).
- g. The School may ask an individual with a disability to remove a service animal from its facilities if the animal poses a direct threat.
- h. Neither the School nor any of its employees are responsible for the care or supervision of a service animal, unless documentation exists specifically requiring such care or supervision by the School or its employees.
- i. If the need for a service animal is not readily apparent, the animal's owner may be required to affirm that the animal is required because of a disability. Additionally, the animal's owner may be required to articulate what work or task the animal has been trained to perform.
- j. A service animal's owner may be required to provide documentation indicating the service animal has been licensed in the jurisdiction(s) in which the owner resides.

4. Service Animals in Training

- a. As provided for in Utah law, service animals in training shall be granted access to School facilities, services, programs and activities.

- b. Paragraphs 3.a. through 3.j., above, shall also apply to service animals in training.
5. Emotional Support Animals (ESA)
 - a. The use of an Emotional Support Animal (ESA) (sometimes referred to as a “comfort animal”) is considered a request for a reasonable accommodation under the Americans with Disabilities Act (ADA).
 - b. A request for the use of an ESA must be supported by recent, reliable, objective medical documentation.
 - c. Only domesticated animals will be considered as an ESA.
 - d. The provisions of paragraphs 3.a. through 3.j., above, shall also apply to an ESA.
 - e. Documentation regarding an ESA may be required to address legitimate safety requirements necessary for the safe operations of the School’s programs, services, or activities.
 6. Unique Circumstances or Requests
 - a. Student requests for a Service and/or Emotional Support Animal at School facilities shall be processed by the School Administration through a 504 plan or an Individual Education Plan (IEP) depending on the disability of the student.
 - b. Circumstances or requests requiring special consideration shall be reviewed by the School Administration in consultation with other appropriate School personnel (e.g., Section 504 Coordinator, ADA Coordinator, etc.).
 - c. The School Administration shall coordinate with State Risk Management prior to denying a service animal, a service animal in training, or an ESA access to any School facility, service, program or activity.

Document History

Approved: 01/19/2017

Revised: 05/16/2024

Legal References

28 CFR Section 35, Utah Code Title 62A, Chapter 5b

This Policy for Service and Emotional Support Animals at Ogden Preparatory Academy (the School) Facilities was adapted from the Model Policy provided as a courtesy by the Utah Division of Risk Management. The Model Policy was developed following consultation with officials from the US Department of Justice, the Office of Civil Rights and the Equal Employment Opportunity Commission.

7.11.POL Service and Emotional Support Animal Policy	
Effective/Revision Date: 05/16/2024	Page 3 of 3