



OGDEN PREPARATORY ACADEMY

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801-627-2066

**OPA Early
Childhood Center**
1487 Lincoln Avenue
Ogden, UT 84404

OPA Elementary
1415 Lincoln Avenue
Ogden, UT 84404

OPA Junior High
1435 Lincoln Ave
Ogden, UT 84404

[DATE]

To the parent/guardian of : [name of student]

Our school records indicate that your student, [name] has at least ten consecutive days of absences without a valid excuse.

In accordance with Utah Administrative Code §53G-6-201, your student has been withdrawn as of [date].

Utah Code §53G-6-201 states that the parent of a school-age minor shall enroll and send the school-age minor to a public or regularly established private school and the parent of a school-age minor shall cooperate with school boards and charter school boards to secure regular attendance at school by the school-aged minor for whom they are responsible (R277-607-5).

Your student's re-enrollment would be welcomed, please contact the school immediately at (801) 627-3066 to discuss re-enrollment for your student. If your student is enrolled in another educational institution, please provide our school with verifying documentation indicating the date your student was enrolled at another school.

Sincerely,

Jr. High Principal
Shevon Lopez

801-627-3066

cc: Student Cumulative Data File