



# OGDEN PREPARATORY ACADEMY

## Official Policy

### 1. School Board Operations

#### 1.09.TPL.1 Sworn Statement Supporting Closure of Meeting

Effective/Revision Date: 09/14/2023

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*For signing purposes, a complete form is pages 1 and 2 printed double sided.*

Name of presiding member of the Ogden Preparatory Academy Board of Directors:	Date of Board Meeting:
Appropriate notice was given of the Board's meeting as required by Utah Code §52-4-202.	
<p>A quorum of the Board was present at the meeting and voted by at least two-thirds vote, as detailed in the minute of the open meeting, to close a portion of the meeting to discuss the following: (check all that apply)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> To discuss the reputation, character, or mental or physical health of an individual, but not his or her professional competence.</li> <li><input type="checkbox"/> To consider discipline or dismissal of an employee, or hear complaints or charges brought against an employee. <i>Note: If the board is meeting in executive session under either of these exceptions, the individual in question is afforded certain rights, including the right to have notice of the meeting, the right to be present, the right to have counsel attend, and the right to speak on his or her own behalf.</i></li> <li><input type="checkbox"/> To discuss strategy relating to litigation or collective bargaining.</li> <li><input type="checkbox"/> To consider the purchase or lease of real estate, if an open meeting would undermine the organization's negotiating position.</li> <li><input type="checkbox"/> To investigate charges of criminal misconduct or discuss the deployment of security devices.</li> <li><input type="checkbox"/> When another law requires the board to meet in executive session, such as to protect the privacy of an individual.</li> <li><input type="checkbox"/> Other: _____</li> </ul>	
The content of the closed portion of the Board meeting was restricted to a discussion of the matter(s) for which the meeting was closed.	
<p>With regard to the closed meeting, the following was publicly announced and recorded, and entered on the minutes of the open meeting at which the closed meeting was approved:</p> <ul style="list-style-type: none"> <li>● The reason(s) for holding the closed meeting;</li> </ul>	



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- The location where the closed meeting was held; and
- The vote of each member of the Board either for or against the motion to hold the closed meeting.

The recording and any minutes of the closed meeting will include:

- The date, time, and place of the meeting;
- The names of members present and absent; and
- The names of all others present except where such disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.

Recording of the closed meeting:

- A record was not made.
- A record was made by recording.
- A record was made by detailed written minutes.

*I hereby swear or affirm under penalty of perjury that the above information is true and correct to the best of my knowledge.*

Presiding Member Signature:

Date:

#### Document History

Approved: 04/21/2020 *Created in compliance with Utah Open Meetings Act.*

Reviewed: 09/14/2023 *Reviewed and renewed with no changes.*

#### Legal References

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