



**Official Policy  
of  
Ogden Preparatory Academy**

**7. Students**

**7.12.POL Credit Acceptance Policy**

**Effective/Revision Date:** 04/15/2022

**Page 1 of 2**

**PURPOSE AND PHILOSOPHY**

To ensure equity and fairness to all students when evaluating credit earned at institutions other than Ogden Preparatory Academy (the School), and to be in compliance with Utah State Rule R277-705-3.

**TRANSFER OF CREDIT**

1. As a K-9 school, OPA does not make determinations regarding student credits and grades transferred from other institutions prior to the student enrolling in The School as those credits and grades relate to high school graduation. These determinations are made by the receiving high school prior to graduation.
2. The School will receive all transfer records for incoming students and ensure those records are transferred to future institutions upon each student's exit from the School.
3. The School will, however, review a transfer student's transcript in order to determine appropriate placement into courses at the School.
4. The Junior High Counselor will be responsible for initiating a transcript review and will seek assistance and advice from individual teachers, the Business Director, and/or the secretaries during the process as needed.
5. Students released for home instruction do not earn OPA credits. If students re-enter OPA, the School will review home instruction documents for placement purposes. The receiving high school will make credit and grade determinations.
6. If a student is participating in concurrent enrollment through the Utah State Online Education Program, completed courses shall be added to their OPA transcript upon completion.

**Document History**

Approved: 04/04/2007

Revised: 04/15/2022

*Revised to identify personnel for transcript review, clarify home instruction, acknowledge the Utah State Online Education Program, and remove irrelevant language.*

Legal References

Utah State Rule R277-705-3

Utah Administrative Rule 8277-410-4

Utah Administrative Rule R277-413