



# OGDEN PREPARATORY ACADEMY

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Special Education Director

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Curriculum & Compliance  
Director

**OPA Elementary**

1415 Lincoln Avenue  
Ogden, UT 84404  
801-627-2066

**OPA Junior High**

1435 Lincoln Ave  
Ogden, UT 84404  
801-627-3066

[Date]

[Name]

[Address 1]

[Address 2]

To the parent/guardian of :

Our school records indicate that your student, [student name], has at least ten (10) consecutive unexcused days of absences without parent/guardian communication with the school.

In accordance with Utah Administrative Code R277-419-5, your student has been withdrawn as of 1/13/2021.

Utah Code §53G-6-202 states that the parent of a school-age minor shall enroll and send the school-age minor to a public or regularly established private school and the parent of a school-age minor shall cooperate with school boards and charter school boards to secure regular attendance at school by the school-aged minor for whom they are responsible (R277-607-5).

Your student's re-enrollment would be welcomed, please contact the school immediately at (801)627-2066 to re-enroll your student. If your student is enrolled in another educational institution, please provide our school with verifying documentation indicating the date your student was enrolled at another school.

Sincerely,

Shevon Lopez

801-627-3066

cc: Student Cumulative Data File