



**Official Policy
of
Ogden Preparatory Academy**

8. Parents and Community

8.03.POL Parent and Family Engagement Policy

Effective/Revision Date: 01/24/2019

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It is the policy of the Ogden Preparatory Academy Board, in partnership with parents and families and in accordance with state and federal guidelines, to establish a parent and family engagement procedural framework.

Ogden Preparatory Academy regards parent and family engagement as vital to the academic success of students. Parents and families are the initial teachers of children and serve as partners with the school on helping students achieve academic success.

OPA will engage parents and families in the development of the OPA School Plan.

- OPA will invite two parents to participate on the development of the plan. Information, including academic data, State and Federal allocations, personnel, and instructional strategies will be given to parent representatives two weeks prior to the meeting for review.
- Parents of OPA will review information, attend scheduled meetings and give input into the development of OPA's plans.
- The OPA Board will give final approval of the school plan.

OPA will engage families in the process of school review and improvement.

- OPA will share the achievement data from the school with families.
- OPA will invite input from families regarding LEA (Local Education Agency) and school academic goals.
- OPA will discuss evidence-based instructional practices with families.

OPA will provide coordination and technical assistance to promote quality parent and family engagement activities.

- OPA will provide annual training to teachers on effective parent and family engagement strategies.

OPA will build the school and family capacity for strong parent and family engagement.

- Schedule an annual parent and family engagement seminar to build effective strategies.
- Hold an annual Title 1 meeting to inform parents and families of OPA Title 1 activities and the parent and family rights to be engaged in the education of their student(s).

OPA will coordinate parent and family engagement strategies with other programs.

- Representatives from other programs (i.e., Head Start and Special Education) will be encouraged to co-sponsor the annual seminar with Title I.
- OPA administration will meet at least twice a year to discuss plans and coordinate efforts.

- Each Spring, families will be encouraged to complete a parent and family survey that will elicit feedback on current activities and request input for future efforts.
- At the beginning of the new school year, OPA administration will provide a summary of the parent and family survey with its plans to address identified needs and recommendations.

OPA administration will encourage OPAPO to engage parents and families in a variety of school activities.

- OPAPO will submit an annual report of successful parent and family activities to OPA administration.
- In the annual training for administrators and teachers, OPA will share identified successful parent and family activities; OPA will share ideas with OPAPO.
- The principal will annually report to the OPA Board and OPAPO how the Title I funds were used to support effective parent and family engagement.
- The ogdenprep.org website will maintain a list of volunteer possibilities for parents and families to access.
- Teachers will include volunteer possibilities on their blogs for parents and families to access.

Document History

Approved:	Unknown	
Revised:	03/12/2014	
	02/23/2017	<i>Clarified responsibilities between school personnel and OPAPO.</i>
	11/9/2018	<i>Name changed from Parent Involvement Policy; no vote necessary.</i>
	01/24/2019	<i>Updated language to include families and engagement. Add reference to annual title I meeting and inclusion of parents in establishment of policy.</i>

Legal References