



**Official Policy  
of  
Ogden Preparatory Academy**

**8. Parents and Community**

**8.03.POL Parent and Family Engagement Policy**

**Effective/Revision Date:** 02/23/2017

**Page 1 of 2**

Ogden Preparatory Academy regards parent and family engagement as vital to the academic success of students. Parents and families are the initial teachers of children and serve as partners with the school on helping students achieve academic success.

OPA will involve parents and families in the development of the OPA School Plan.

- OPA will invite two parents to participate on the development of the plan. Information, including academic data, State and Federal allocations, personnel, and instructional strategies will be given to parent representatives two weeks prior to the meeting for review.
- Parents of OPA will review information, attend scheduled meetings and give input into the development of OPA's plans.
- The OPA Board will give final approval of the school plan.

OPA will involve families in the process of school review and improvement.

- OPA will share the achievement data from the school with families.
- OPA will invite input from families regarding LEA (Local Education Agency) and school academic goals.
- OPA will discuss research-based instructional practices with families.

OPA will provide coordination and technical assistance to promote quality parent and family engagement activities.

- OPA will provide annual training to teachers on effective parent and family engagement strategies.

OPA will build the school and family capacity for strong parent and family engagement.

- Schedule an annual parent and family engagement seminar to build effective strategies.
- OPA will allocate Title I funds to support a parent liaison for OPA.

OPA will coordinate parent and family engagement strategies with other programs.

- Representatives from other programs (i.e., Head Start and Special Education) will be encouraged to co-sponsor the annual seminar with Title I.
- OPA administration will meet at least twice a year to discuss plans and coordinate efforts.
- Each Spring, families will be encouraged to complete a parent and family survey that will elicit feedback on current activities and request input for future efforts.
- At the beginning of the new school year, OPA will provide a summary of the parent and family survey with its plans to address identified needs and recommendations.

OPA will ensure that OPAPO is involving parents and families in a variety of school activities.

- OPAPO will submit an annual report of successful parent and family activities to OPA administration.
- In the annual training for administrators and teachers, OPA will share identified successful parent and family activities; OPA will share ideas with OPAPO.
- The principal will annually report to the OPA Board and OPAPO how the Title I funds were used to support effective parent and family engagement.
- The ogdenprep.org website will maintain a list of volunteer possibilities for parents and families to access.
- Teachers will include volunteer possibilities on their blogs for parents and families to access.

### Document History

Approved: Unknown

Revised: 03/12/2014

02/23/2017 *Clarified responsibilities between school personnel and OPAPO.*

11/9/2018 *Name changed from Parent Involvement Policy; no vote necessary.*

12/20/2018 *Updated language to include families; no vote necessary.*

### Legal References