



**Official Policy
of
Ogden Preparatory Academy**

7. Students

7.01 Attendance Policy

Effective/Revision Date: 03/12/2014

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Ogden Preparatory Academy (the “School”) is committed to providing a quality education for every student. The school firmly believes that consistent attendance teaches students responsibility. Students learn the value of being punctual and prepared. Frequent absences result in a loss of continuity of instruction. Also, frequent absences and tardiness prove disruptive for students, teachers and staff. Excessive unexcused absences may lead to a student’s permanent dismissal from the School.

Parents are expected to take a proactive role in ensuring their children attend school. We recommend families plan their vacation schedule around the existing School calendar. When possible, medical and dental appointments should take place outside of school hours and parents should notify the School in advance of any absence. Parents and students are responsible for obtaining homework or assignments for the time period for which the student is absent.

The School intends for this policy to be consistent with the provisions of Utah’s compulsory attendance laws, Utah Code Ann. §53A-11-101 through §53A-11-105. The School will seek to accurately monitor and record attendance information, annually review attendance data and consider revisions to the attendance policy and procedures to encourage student attendance.

The Principal will establish attendance procedures consistent with this policy and applicable laws and will ensure that the policy and procedures are distributed to parents.

Document History

Approved: 12/12/2012

Revised: 03/12/2014

Legal References

Utah Code Ann. §53A-11-101 through §53A-11-105