

Ogden Preparatory Academy Board Meeting Minutes Thursday, December 17, 2015

Location: 1415 Lincoln Ave. | Ogden, UT 84404



In Attendance: Samantha Shupe, Nancy Neider, Laura D’Hulst, Josh Rempfer, Steve Ballard, Scott Sluis, Amie Campbell, Steve Davis, Ryan Arrington, Kirk Blake, Josh Spilker, Ken Jepson, Erin Preston
Excused: Luis Lopez

MISSION:

The mission of Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

VISION:

Ogden Preparatory Academy’s vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow’s leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA’s students will gain confidence and a sense of self-worth that will prepare them to face the challenges in a competitive world.

MINUTES

4:30 PM– Call to order by Samantha Shupe

AUDIT REPORT (SINGLE)

Ken Jepson reported to the board findings from the Audits for the fiscal year ending June 30, 2015. He provided further explanations for the single Audit for the same time period. OPA’s single audit will be submitted by December 30 although not due until 9 months after years end.

PUBLIC COMMENT (limit 3 minutes per individual)

Nancy Neider made a motion to enter CLOSED SESSION. Scott Sluis seconded the motion. The votes were as follows:

*Scott Sluis – Aye
Laura D’Hulst – Aye
Samantha Shupe – Aye
Steve Ballard – Aye
Nancy Neider – Aye*

CLOSED SESSION - To discuss an individual’s character, professional competence, or physical or mental health

Steve Ballard made a motion to come out of CLOSED SESSION. Scott Sluis seconded the motion. The votes were as follows:

*Scott Sluis – Aye
Laura D’Hulst – Aye
Samantha Shupe – Aye
Steve Ballard – Aye
Nancy Neider – Aye*

CONSENT ITEMS

- ❖ Approve November 19, 2015 Board Meeting and Closed Session Minutes

Laura D’Hulst made a motion to approve November 19, 2015 Board Meeting Minutes and Closed Session Minutes. Scott Sluis seconded the motion. Motion passed unanimously.

REPORTS

- ❖ Principal’s Report
 - Amie Campbell discussed the enrollment count as of October 1 compared to December 15, 2015. Enrollment count is 1,091 to 1,086 respectively. Amie is going to be enrolling additional students in the near future. There are three upcoming trips for students: Dominican Republic, Spain and Washington D.C. Amie is seeking information on solar panels for the school to reduce utility costs.
- ❖ Board of Directors
 - Committee Updates
 - Academic Excellence
 - Marketing/Community Steve Ballard said that in January there will be an update on the cultural committee meeting that will take place soon.
 - Board Development – Nancy Neider is going through all of the policies and hoping to do revisions for many of them. In January the board development will be on bond covenants. In February the board will look for a new community member for the board.
 - Financial – Ryan Arrington provided details regarding the budget. There were discussions regarding operating cash and cash on hand.
 - Board Training – Erin Preston presented on bills from the last legislative session in Utah. She has provided OPA with policies to consider for implementation to comply with legislation.

BUSINESS ITEMS (To be voted and/or discussed)

- Auditor Policy
 - There was a brief discussion regarding the rotation of auditors. *Laura D’Hulst made a motion to approve the Auditor Policy. Scott Sluis seconded the motion. Motion passed unanimously.*

Laura D’Hulst made a motion to approve Scott Sluis, Nancy Neider, and Laura D’Hulst as the audit selection committee. Scott Sluis seconded the motion. Motion passed unanimously.

- Transfer Funds
Laura D'Hulst discussed various funds that have been set up as part of the budget to cover costs for the school. *Laura D'Hulst made a motion to approve \$56,000 to be transferred from taxes and insurance restricted account to go into operating account. Nancy Neider seconded the motion. Motion passed unanimously.*

Laura D'Hulst made a motion to approve \$30,142.49 to be transferred from restricted repair and replacement to operating account. Nancy Neider seconded the motion. Motion passed unanimously

- Spain Trip Tickets up to \$34,000
Amie Campbell provided information about the trip to Spain and the costs associated with it. *Steve Ballard made a motion to approve the purchase of Spain Trip Tickets up to \$34,000. Scott Sluis seconded the motion. Motion passed unanimously.*
- Contract Action
Steve Ballard made a motion to approve the communication from the board of directors to Academica West regarding contract actions. Laura D'Hulst seconded the motion. Motion passed unanimously.

CALENDARING ITEMS

- ❖ Next Board Meeting – January 21, 2015

6:30 ADJOURN

Steve Ballard motioned to adjourn. Nancy Neider seconded. Motion passed unanimously.



Ogden Preparatory Academy Closed Executive Board Meeting Thursday, December 17, 2015

Location: Ogden Preparatory Academy, 1415 Lincoln Ave., Ogden, UT 84404

In Attendance: Samantha Shupe, Nancy Neider, Laura D'Hulst, Josh Rempfer, Steve Ballard, Scott Sluis, Amie Campbell, and Erin Preston

Excused: Luis Lopez

MISSION:

The mission of Ogden Preparatory Academy Charter School is to provide a challenging curriculum where academic excellence, character development, and individual growth are nurtured in a safe and happy environment that involves the active participation of students, teachers, parents and community members.

VISION:

Ogden Preparatory Academy's vision is to create a positive, nurturing environment for students to grow and learn as they develop the skills necessary to become tomorrow's leaders. Through high academic expectations and experiences, bilingual exposure, leadership roles and commitment to community, OPA's students will gain confidence and a sense of self-worth that will prepare them to face the challenges in a competitive world.

Minutes

Nancy Neider made a motion to enter CLOSED SESSION. Scott Sluis seconded the motion. The votes were as follows:

*Scott Sluis – Aye
Laura D'Hulst – Aye
Samantha Shupe – Aye
Steve Ballard – Aye
Nancy Neider – Aye*

CLOSED SESSION - To discuss an individual's character, professional competence, or physical or mental health

Steve Ballard made a motion to come out of CLOSED SESSION. Scott Sluis seconded the motion. The votes were as follows:

*Scott Sluis – Aye
Laura D'Hulst – Aye
Samantha Shupe – Aye
Steve Ballard – Aye
Nancy Neider – Aye*