

## Ogden Preparatory Academy

### Board Meeting Minutes

Thursday, May 30, 2013

Location: OPA Elementary Library, 170 15<sup>th</sup> Street, Ogden, UT 84401

**In Attendance:** Laura D'Hulst, Nancy Allen, Dawn Kawaguchi (AW), Jana Whitby, Kim Dohrer (AW), Kathy Thornburg (Principal), Amy Campbell (Principal), Ryan Arrington (AW), Samantha Shupe and Monica Godfrey (4:52 p.m. )

**Excused:** Steve Ballard and Hilary Wahlen

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community.

## Minutes

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4:35 PM – Call to Order – Laura D'Hulst

### BUSINESS ITEMS – (To Be Voted Upon)

- Discuss and Vote on ETS 2012-2013 IT Services for Elementary not to exceed \$8,000 – Kathy explained that ETS will be moving the technology from the current buildings to the new buildings. There was a discussion on the technology plan and training for the new television equipment. Amy explained the process that she would like to go through with the teachers who aren't familiar with the technology. Ryan reported that the first two items we are building our budget around. There was a discussion on allocating some of the funds from the restricted money for the television equipment and installation. Dawn stated that the television equipment and installation is a high estimate so that they would divulge to their competitors their bid price. Ryan and Amy will make sure that ETS will keep to their verbal price given. Since Monica arrived after the conversation on the technology started, there was discussion on the items previously reviewed. The televisions that Jake is quoting are T.V.'s that have a 5 year warranty plus they are backlit. Amy would like to see the invoices change and a procedure on keeping track of his staff when they are in the building. She would like to see something clearer in the billing. There was discussion on ETS's service and response time.
- Discuss and Vote on ETS Technology Reconfigure and Reinstall not to exceed \$20,200 – See above. There was no further discussion.
- Discuss and Vote on Television Equipment and Installation purchase not to exceed \$160,000 – See above. There was no further discussion.

**Jana Whitby made a motion to approve the Television Equipment and Installation purchase not to exceed \$160,000. Samantha Shupe seconded the motion. Motion passed unanimously.**

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

**Nancy Allen made a motion to approve the ETS Technology Reconfigure and Reinstall not to exceed \$20,200. Monica Godfrey seconded the motion. Motion passed unanimously.**

**Samantha Shupe made a motion to approve the ETS 2012-2013 IT Services for Elementary not to exceed \$8,000. Nancy Allen seconded the motion. Motion passed unanimously.**

**5:08 PM – Nancy Allen made a motion to ADJOURN. Jana Whitby seconded the motion. Motion passed unanimously. (Duration 33:22)**