



Ogden Preparatory Academy

Work Session Minutes

Wednesday, April 18, 2012

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Laura D'Hulst, Monica Godfrey, Hilary Wahlen, Ryan Arrington (AW), Samantha Shupe, Dawn Kawaguchi (AW), Robert Mitchell (Vice Principal) and Kathy Thornburg (Principal)

Excused: Catina Martinez and Nancy Allen

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

5:03 PM - Call to order by Laura D'Hulst

BOARD INTERVIEWS – The board asked both candidates the same series of questions and rated each candidate on a scale of one to five on those questions.

- ❖ Samantha Shupe
- ❖ Steve Ballard

While waiting for the second candidate to arrive Kathy went ahead and started the Principal Report with the State of the School.

REPORTS

❖ Principal Report

- State of the School – Kathy Thornburg
 - ✓ Current enrollment is 1,059
 - ✓ Review of triathlon results – our kids did well
 - ✓ Soccer team is undefeated
 - ✓ Science Olympiad – we came in 11th out of 30 schools
 - ✓ School survey went out today. Results given at next board meeting.
 - ✓ Secondary registration this week
 - ✓ UPIPS Special Education Review is coming up on April 26-27th
 - ✓ Spain trip was WONDERFUL! Seven kids have already committed. Rosa hasn't even passed out the forms yet. Ogden Standard will be coming to interview the students who went to Spain. Depending on how many 9th graders confirm, we may open it up to 8th graders again.
 - ✓ We will start communication with parents on future of school as soon as we know the status on it.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

5:36 p.m. Monica Godfrey made a motion to move into a CLOSED SESSION to discuss the character, professional competence or physical or mental health of an individual(s). Hilary Wahlen seconded the motion. Motion passed unanimously.

6:10 p.m. – Monica Godfrey made a motion to return to the open session. Hilary Wahlen seconded the motion. Motion passed unanimously.

REPORTS cont.

- Accreditation Update – Bobby briefly updated the board on the Accreditation visit on March 12 & 13. The Accreditation team was tough. We did get a great oral report with some recommendations. They stated that we were a seamless organization even with three buildings. We are still waiting for our written report.
- We are going to offer an Extreme Field Trip June 25-29. Bobby passed out a handout that explained the trip. The “Gear Up” grant will be funding this trip.
- There will also be a couple of camping trips to Zions Park and Goblin Valley in May.
- Expanding athletics for next year - possible teams are volleyball and archery.
- The kids who went to Spain would like to give back to the school and community. They will be sponsoring a dance for the students on May 4th. They plan to donate the money to next year’s Spain trip.

❖ **Academica West Report**

- Review 2011-2012 Budget as of March 31, 2012 – Ryan briefly reported the budget as of March 30th. Ryan would like to have the financial statement look as good as possible at year end since we will be having a financial review to get our bond rating. Food service is still on track to end up with a surplus. Ryan has been working on Gear Up grant budget with Ogden School District. We should have the Spain budget finalized by next board meeting. There was a brief discussion on the cash flow and the

Ryan was excused at this time.

- Board Resumes – Dawn just wanted to remind the board that Gabe needs each board members’ resumes for the bond financing. Please send them into her by the end of April.

❖ **OPAPO Report** – Samantha Shupe

- We have parents leaving but new parents joining
- We have elections coming up
- New positions and changes in OPAPO
 - ✓ President Elect instead of (2) Vice Presidents
 - ✓ Fundraising Coordinator
 - ✓ Parent Involvement Chair – coordinate events and collect volunteer hours
 - ✓ Home Room Parents in K-4
 - ✓ Public Relations Chair
 - ✓ Board representation from both K-4 and 5-9
 - ✓ Changing the terms to one year
 - ✓ Most parents staying on for another year
- Trash A Thon – flyers going out this week
- BBQ – May 11th
- Talent Show – flyers to go out next week

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Discuss USCS Finance Authority application fee in the amount of \$20,000 – Laura explained that this is the fee so that we can apply for our bonding through the state. This fee is fully refundable.

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- ❖ *Discuss S&P evaluation not to exceed \$25,000* – Laura explained that this is the fee for Standards & Poores’ evaluation to get a rating as a school so that we can get our bonding. Both of these items won’t be turned in until July 1st.
- ❖ *Discuss Internet Safety Policy Revision A* – Kathy explained that there is one sentence added to our current Internet Safety Policy. It states that we will be teaching internet safety to the our children which we are already doing.

OTHER BUSINESS ITEMS

- ❖ **Calendaring Items – ALL**
 - UAPCS State Conference is on June 12-13. Email Dawn if you would like to attend the board training which is on June 12th.
 - Reschedule Next Board Meeting to May 30th. Dawn will send out a reminder for everyone.
 - Let’s talk about a retreat at the May meeting

6:45 p.m. Monica Godfrey made a motion to ADJOURN. Hilary Wahlen seconded the motion. Motion passed unanimously.