



Ogden Preparatory Academy

Work Session Minutes

Tuesday, February 21, 2012

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Laura D'Hulst, Monica Godfrey, Nancy Allen, Samantha Shupe, Ryan W. Arrington (AW), Shevon Lopez (Teacher), Dawn Kawaguchi (AW), Kathy Thornburg (Principal), Robert Mitchell (Vice Principal), Hilary Wahlen (4:55 p.m.) and Brad Taylor (AW 5:35 p.m.)

Excused: Catina Martinez

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:37 PM - Call to order by Laura D'Hulst

REPORTS

❖ Principal Report

- "Gear Up" Program – Shevon briefly reviewed the Gear Up program which she is the site facilitator at OPA. This federal grant includes three other Ogden City schools along with OPA. There are three main goals for the Gear Up program.
 - ✓ Academic Rigor – we want increase our students being prepared for college.
 - ✓ Aspirations – we want more students to make college a goal. We want everyone college bound. Gear Up does not include tech schools. It is four year colleges.
 - ✓ Access – we want to make students more away of the registration process, FASA, financial aides, scholarships, etc.

Shevon also reviewed the first year goals of Gear Up/SOARS – Students in Ogden Achieving Readiness and Success. SOARS has five main goals. We will only be working on four main because one of the goals is high school specific. Gear Up has chosen a cohort of students to follow. They are following every 7th grader and track their progress through their first year of college. They will be given the support they need to make it into college to be successful through that first year. Shevon explained that they will be implementing the AVID program for the students who are “at risk”. She reviewed the AVID program. It will be geared toward low income and ethnicity. There will be a selection process. We want students that want to be in this program. They will have to go through an interview process. They will begin this program next year by offering two AVID classes. Shevon will be teaching a Latino History.

There was a brief discussion on the “Coffee Shop” since Shevon is one of the advisors that supervise the students. This is part of the Gear Up grant. We are trying to come up with a new name since there has been controversy with the parents. There has been at least 30

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students attending since this has begun. Gear Up is a match to match grant – in cash or in kind. Shevon also mentioned that there will be a Summer Session – June 21-25th.

Shevon was excused at 5:03 p.m.

- Update on 2012-2013 School Year
 - ✓ Secondary Course Catalog – Bobby passed out the course catalog for next year. Kathy briefly reviewed the catalog. In March, the students will be able to get on the computer and pick their classes and then a schedule will be made.
 - ✓ Sports Program – Bobby stated that we will have cross country, co-ed volleyball, boys' basketball and co-ed soccer for next year. Budget for sports will be \$6,440 for next year. We are hoping for 6th through 9th grade participation. Laura requested for early notification on tryouts for these clubs.
 - State of the School by Kathy Thornburg
 - ✓ Review of current enrollment numbers and what to expect next year
 - ✓ Cool School of the Week was very fun for the students
 - ✓ Penny War – elementary is doing very well
 - ✓ Direct Writing Assessment starting this week with the 6th and 8th graders
 - ✓ Science Fair – Bobby need volunteers to judge and still working on donations for prizes. We have been working on a new judging system. Dawn will send out an email to AW employees to see if they can judge. We also need more tables.
 - ✓ Stomp for the intermediate school. Classrooms will be set up with different activities
 - ✓ Storytelling Festival – two students have been chosen to read
 - Accreditation Update – Bobby reviewed the accreditation agenda for March 12-13. He asked board members to be in attendance for the lunch. Bobby reviewed some of the questions that may be asked. We will need at least one board member there for the out-briefing.
- ❖ **Academica West Report**
- Review 2011-2012 Budget as of January 31, 2012 – Ryan briefly reviewed the budget as of January 31st. Everything seems to be in line for this time of year. A lot of draw downs will be done at the end of the month. Food service is right in line with last year at this time. Ryan will need to meet with Shevon and Ogden School District to get a better understanding of “Gear Up” grant budget. The Spain budget is on a “learn as we go” basis. Kathy briefly updated the board on how the Spain trip is coming along. We leave on March 22nd.
- ❖ **Board Report**
- Feedback on 2012-2013 Leadership – There was discussion on the leadership for next year. Laura stated that feedback from the teachers' are that they would rather have consistency in leadership instead of swapping buildings. There was discussion on how things have been working with the administrators in the three buildings. There was discussion on how things are going to work on the days Kathy will not be here.
 - Annual Open Meetings Act Training/Review – Laura told the board that they can review this video online at <http://www.risk.utah.gov/media/>. Dawn will also send a copy of the Open Book for you to review as another option if you do not want to watch the online video. This training has to be done annually.
 - Board Term Expiring – Laura stated that Catina's term is expiring in June. Dawn stated that she has chosen not to renew her term. Dawn will put together an announcement for a board member and send it out to the board for approval and then post it on the website. The board would like to have interviews at the next board meeting.
- ❖ **OPAPO Report by Samantha Shupe**
- Preparing for the Spring BBQ – May 11th

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- Trash-a-thon in connection with Earth Day in April – this will start right after Spring Break
- The secondary OPAPO Vice President position is vacant. She has left the position because her son has left OPA – we have chosen not to replace the position this year since we have an Elementary Vice President
- Healthy Food Changes did a contest and OPAPO paid for the winning classes to go to Kangaroo Zoo
- OPAPO Secretary has chosen to leave the board

There was a discussion on the Spain trip and the things they are going to change next year due to the experiences they've had this first year. There was discussion on some of the challenges that OPAPO has been experiencing this year. We have many passionate parents on the board who express themselves. The requests from teachers for items for the students as well as after school clubs keeps growing every year and it's been getting harder to fulfill all of the requests.

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Discuss Spain Trip Expenses – Kathy stated that the airfare is over \$5,000 and will need board approval. The total amount \$14,140 for fourteen plane tickets.
- ❖ Discuss Annual Title I Meeting – Parent Involvement Policy – Kathy stated that this must be approved on a yearly basis. She has included both English and Spanish versions.
- ❖ Discuss the 2012-2013 School Fee Schedule – Bobby reviewed the 7th through 9th grade fees for next year. All the sport fees help offset the total cost of each sport which includes building rental, uniforms, referees, etc.
- ❖ Discuss the 2012-2013 School Calendar – Bobby briefly reviewed the calendar for next year. We are starting a little later. We will end after Memorial Day.

OTHER BUSINESS ITEMS

- ❖ Calendaring Items – ALL
 - Next Board Meeting on April 18, 2012
 - There was a brief discussion on updates with the legislative session

6:34 p.m. Nancy Allen made a motion to ADJOURN. Monica Godfrey seconded the motion. Motion passed unanimously. (Duration 1:57:27)