



Ogden Preparatory Academy

Work Session Minutes

Wednesday, May 25, 2011

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Monica Godfrey, Brad Taylor (AW), Ryan Arrington (AW), Joel Wright (Kirton & McConkie), Dawn Kawaguchi (AW), Bobby Mitchell (Asst. Principal), Kathy Thornburg (Principal), Nancy Allen, Laura D'Hulst, Hilary Wahlen (4:46 p.m.), Catina Martinez (5:06 p.m.), and Wendy Roberts (5:09 p.m.)

Excused: Matt Roper

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:44 PM - Call to order by Laura D'Hulst

Due to a few board members coming late, Laura moved up the Principal Report.

REPORTS

❖ **Principal Report** – Kathy Thornburg

- State of the School
 - ✓ We moving forward with Library improvements
 - ✓ CTR State Rankings on KSL
 - ★ We were ranked 19th out of 50 charter schools
 - ★ We ranked 164th out of 566 schools in the state
 - ★ We ranked 4th in Weber County Schools (Weber & Ogden Dist.)
 - Out of the top 5 we were the only Title 1 School
 - ✓ Awards Assemblies have gone well – one more to go
 - ✓ Salaried Employee Agreements have all been sent out today for next year
 - ✓ Enrollment is 1060 – Budget built on 1057
 - ✓ Camping Trip was a blast. There was a lot of hiking.

❖ **Academica West**

- Review 2010-2011 Final Amended Budget – Ryan briefly reviewed each section of the budget. The great fiscal management this year will give us a nice surplus. There are two areas that we are requesting to be amended. It is much more of a classification issue than requesting more money. We would like to spend as much as our restricted money this year which would create a single audit and then hopefully next year we will not need one. Food Services should come close to what we budgeted but hopefully in the black. The federal lunch reimbursement money for May will be coming in next month without any expenditures plus the state liquor tax will come in August which goes toward the lunch program.

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- Present 2011-2012 Annual Budget – Brad reviewed the proposed 2011-12 Budget. We will be down a bit in revenue since we will not have the 10th graders but we will have some one-time EduJobs funds which are restricted to salaries and bonuses. There will be a 2% salary increase for teachers. A big piece of the library remodel will be coming out of trust lands funds. Special Ed funding will down because we had a one-time funding last year. Food Services is a rough estimate. We will most likely have to amend it at the end of the year.

Nancy Allen made a motion to move into a CLOSED SESSION to discuss the purchase, exchange, lease or sale of real property. Monica Godfrey seconded the motion. Motion passed unanimously.

5:52 p.m. Nancy Allen made a motion to come out of closed session. Wendy Roberts seconded the motion. Motion passed unanimously.

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Discuss the Agreement of Purchase and Sale for Mountain View Facility, Construction Contract for Elementary Facility (K-6) at Mountain View site and Construction Contract for Jr. High Facility (7-9) at Mountain View site – Laura stated that we will be signing the purchase agreement for the Mt. View Building including the construction contract of the of K-6 building with the option to build the middle school there or using the existing secondary building contingent on the appraisal. Joel recommended some verbiage for a motion.
- ❖ Discuss the EduJobs Funding Assurances – Brad explained that each school must sign an assurance to receive their EduJobs funding. This one time federal money that goes to the school to retain, rehire or hire employees. It must be used on salaries, bonus or benefits only.
- ❖ Discuss Summer Purchasing Plan – Kathy put together a summer purchasing plan of supplies that she would like to purchase this summer. She briefly reviewed her plan. Most of the money will be coming from expiring ARRA funds or title funds.

REPORTS continued

- ❖ **OPAPO Report** – Wendy Roberts
 - Total Budget was \$18,995 for 2010-2011
 - They will meet in June to set next year’s budget
 - Review of all money spent
 - Samantha Shupe has been voted in as next year’s OPAPO president
 - ✓ Two Vice Presidents – One Elementary & One Intermediate representation
 - ✓ Their goal is to come back together as one school
 - ✓ OPAPO has their own website now
 - The Board thanked Wendy for her great job and service

There was a brief discussion on hiring.

OTHER BUSINESS ITEMS

- ❖ **Calendaring Items - ALL**
 - Next Board Meeting is August 10th
 - ✓ We have rescheduled the next board meeting to Wednesday, August 17th

6:19 p.m. Monica Godfrey made a motion to ADJOURN. Hilary Wahlen seconded the motion. Motion passed unanimously.

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