



# Ogden Preparatory Academy

## Work Session Minutes

Wednesday, April 13, 2011

Location: Ogden Preparatory Academy, 215 22<sup>nd</sup> St., Ogden, UT 84401

**In Attendance:** Sheldon Killpack (AW), Brad Taylor (AW), Ryan Arrington (AW), Dawn Kawaguchi (AW), Nancy Allen, Monica Godfrey, Robert Mitchell (Vice Principal), Kathy Thornburg (Principal), Wendy Roberts, Hilary Wahlen, and Laura D'Hulst

**Excused:** Catina Martinez-Hadley and Matt Roper

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

## Minutes

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**4:40 PM - Call to order** by Laura D'Hulst

**Nancy Allen made a motion to go into CLOSED SESSION to discuss the purchase, exchange, lease or sale of real property. Monica Godfrey seconded the motion. Motion passed unanimously.**

**Wendy Roberts made a motion to return to the open session. Nancy Allen seconded the motion. Motion passed unanimously.**

*Laura moved the Academics West Report up to the top of the agenda because Ryan had another appointment that he had to go to.*

## REPORTS

### ❖ Academics West

- Review 2010-2011 Budget as of March 31, 2011 – Ryan briefly reviewed the budget. We are where we are expected to be at this time. He wanted to mention that the EduJobs money is not included in the budget. KT has done a great job in tracking funding sources. The computer support line is over budget because the eRate funding hasn't come in yet. Emily is still working diligently on this. Trust Lands funding has some carry over from previous years to balance the deficit. The Special Ed funding difference should catch up in the next couple of month. Food Service is on track. We are hopeful to break even this year.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

## **BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)**

- ❖ Discuss Renewing the Current ModSpace Contracts – We need to renew the ModSpace contract for another year. The cost will be the same. It was only a year contract.
- ❖ Discuss Internet Safety Policy – Kathy explained that the USOE is requiring that we have an Internet Safety Policy. Kathy and Beckie Eastman are looking into a filter that is even more restrictive that we currently have. Dawn also added that it is one of the three requirements that you need to have for eRate even though you are already doing the things. This just states that you are doing it.
- ❖ Discuss Spain Trip 2012 – Kathy was happy to say that we have raised \$1,035 for the Spain trip. Wendy has been in contact with Kim Lovell from NDPA to try and get the rubric that they used for their students. She is trying to get all the information on how much it is going to cost and who paid for what. It is a neat opportunity for our OPA students. We are suggesting that all seventh graders receive a packet with the rubric and the cost with the hope that they will earn their way to go on this trip by the 9<sup>th</sup> grade. There was discussion on what NDPA did this year and the timeline they used.
- ❖ Discuss joint Purchase Agreement and Construction Contract for Mt. View Campus – Laura stated that we are not ready to vote on this so we will table it.

## **REPORTS (cont.)**

- ❖ **OPAPO Report** by Wendy Roberts
  - Fundraiser made \$9,000
  - OPAPO Elections are coming up
    - ✓ They are reorganizing – One president, 2 vice presidents and a treasurer
    - ✓ There will be a new OPAPO president
  - BBQ is coming up on May 13<sup>th</sup>. The cost is \$10 per family or \$2 per person.
  - Sports program was approved so we will fund it next year
- ❖ **Principal Report**
  - State of the School by Kathy Thornburg
    - ✓ Update on enrollment for next year
      - ★ Waiting list for 7<sup>th</sup> and 8<sup>th</sup> grade. We have 1,048 students.
    - ✓ Soccer team has a 3-1 record
    - ✓ Debate team is 9<sup>th</sup> in the state
    - ✓ Spanish competition next week
    - ✓ Art Night is May 5<sup>th</sup>
      - ★ Book Fairs going on at two schools
      - ★ Art at all three schools
      - ★ Choir
      - ★ Drama
    - ✓ KT is now in the Intermediate School and she has implemented changes
    - ✓ End of Level testing will start as soon as we get back from Spring Break
    - ✓ Zaner bloser handwriting is being implemented in the Kindergarten
  - Bobby asked to report on a few items
    - ✓ Science Fair review – everyone received some type of an award
    - ✓ Recent accreditation visit plus a two day visit next Spring – We are ready!

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## OTHER BUSINESS ITEMS

### ❖ **Calendaring Items**

- Annual Board Meeting Date on June 8<sup>th</sup> – We will move the annual board meeting to May 25<sup>th</sup> due to many of the board members will be out of town. Dawn will send out an email to remind everyone.

There was a brief discussion on fees for next year. Wendy stated that we need to include an orchestra fee. OPAPO has had many funding requests for several clubs

- Board Terms Expiring – There was a brief discussion on the board members whose terms are expiring in June.
  - ✓ Nancy Allen
  - ✓ Wendy Roberts

There was a brief discussion on the due diligence resumes that is required for the purchasing of the buildings.

**6:21 p.m. Laura D'Hulst made a motion to ADJOURN the work session.**