



Ogden Preparatory Academy

Work Session Minutes

Wednesday, February 9, 2011

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Laura D'Hulst, Nancy Allen, Ryan Arrington (AW), Sheldon Killpack (AW), Joel Wright (Kirton & McKonkie), Dawn Kawaguchi (AW), Bobby Mitchell (Asst. Principal), Kathy Thornburg (Principal), Matt Roper, Wendy Roberts, Monica Godfrey, Catina Martinez-Hadley (5:03 p.m.) and Hilary Wahlen (5:18 p.m.)

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:40 PM - Call to order by Laura D'Hulst

Laura put the Mt. View Bldg Lease discussion on hold because until Catina & Hilary can be present.

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Discuss the 2011-12 School Year Calendar – Bobby briefly reviewed the proposed 2011-12 School Calendar. It is similar to Ogden Schools. First day of school is on August 15th. The last day of school will be May 24th.
- ❖ Discuss the 2010-11 Fee Schedule Amendments – Kathy reported that Mr. Hayman is teaching an endurance class to train for a triathlon. The students will be using several facilities around the community and the fee of \$20 will offset the cost of renting these places. This is an elective class so the fee will only be charged to those who take the class.
- ❖ Discuss the possibilities of a Ground Breaking – Laura would like to talk about this at a later date.

REPORTS

- ❖ **Academica West**
 - Review 2010-2011 Budget as of January 31, 2011 – Ryan introduced himself to the board. He briefly reviewed the 2009-10 independent audit report. An unqualified opinion was rendered which is the best opinion an audit engagement can receive. There were no significant adjustments to the financial statements. Ryan briefly highlighted that the cash was decreased due to the construction of the Mt. View building. Also, there were no repeat findings this year. Ryan also reviewed the budget as of January 31, 2011. He stated that we will be proposing a budget amendment at the next board meeting so that things will be in line with the October 1 count. It will affect revenue about \$130,000. There will be several adjustments in some areas that include bonuses, operation supplies, portables, capital improvements, property tax, just to name a few. Ryan wanted to note that the computer equipment and support were purchased in prior school year's budget. All eRate reimbursements have not been received. The board requested an update on the eRate reimbursements from Emily. Special Ed funding final adjustments from the state should be coming soon. Food services are looking very well.

- Annual Open Meetings Act Training/Review – Sheldon passed out a copy of “The Open Book” to each board member. He briefly reviewed some frequently asked questions.

Catina reported to the board that since the economy is not stable no one is bonding in the market. We will continue to be in all three buildings for at least another year. This will give us more time to build up our cash reserve. It will be much easier to get financing and bonding for the new building once we own the property. There was discussion on some of the options to consider.

5:15 p.m. – Catina Martinez-Hadley made a motion to go into a CLOSED SESSION to discuss the purchase, exchange, lease or sale of real property. Wendy Roberts seconded the motion. Motion passed unanimously.

5:32 p.m. – Nancy Allen made a motion to return to open session. Monica Godfrey seconded the motion. Motion passed unanimously.

BUSINESS ITEMS (cont.)

- ❖ Discuss the Mt. View Building Lease – Joel briefly reviewed the key points of the lease. It’s a ten year term. This lease is retro-active back to the summer. You are current on the payments. The lease does allow you to purchase the building. It is a triple net lease which means you are responsible for insurance, property tax and utilities. This lease allows the Board to purchase the building as early as June or July. Joel recommended that the board approve this lease.

REPORTS (cont.)

- ❖ **OPAPO Report** by Matt Roper & Wendy Roberts
 - Annual Spring Fundraiser will be April 9th @ Rickenbackers. The cost is \$35 a person and \$500 a table for ten people. There is a maximum 200 people. There will be some fun art projects for auction.
 - Year End Family BBQ is scheduled for May 13th at Ogden Amphitheatre Park. Jason Pickett’s Band will be performing on the stage. We will be charging \$2 per person or \$10 per family.
 - “Bounce to the Front of the Line” (Golden Ticket) was a fantastic idea but didn’t do as well as we’d hoped. We are looking at other options for next year – possibly at Parent Teacher Conference, Back to School Night or a live auction.
 - The funding focus has been on the library. The funding focus is now on the Spain Trip. Wendy is trying to get with NDPA to find out how they are doing things.
- ❖ School Report by Kathy Thornburg
 - State of the School
 - ✓ New math teacher working on a trial basis. If he works out we will offer him a permanent job. He is an ARL.
 - ✓ Review of personnel for next year
 - ✓ Review of U-PASS results. We are closing the gaps in ethnicity.
 - ✓ AMC 8 Winners – Four Students from OPA
 - ✓ Review of Field Trips including overnight trips
 - ✓ New Endurance Training class by Sam Haymen
 - ✓ Debate team going to district competition at Open High School

6:10 p.m. Catina Martinez-Hadley took over the meeting while Laura D’Hulst stepped out for a few minutes.

Bobby reported that he went to the state science curriculum meeting. He briefly reviewed the items that were

discussed. There are many changes coming. He shared our model of professional development of mentor teachers.

Bobby spoke with Coach Dooley at North Davis Preparatory Academy regarding Utah Charter Sports Association. It has grown from four schools to twenty-one. They have northern, central and southern divisions. Some of the sports that they participate in are cross country, co-ed volleyball, basketball, and co-ed soccer. Bobby just wanted to inform the board of this as a possibility.

Bobby has been approached by Santiago to sponsor a school boy scout troop for the many Hispanic families that attend our school as well as the local Hispanic community. It also has a program will give the Hispanic parents an opportunity to learn leadership development skills to become scout leaders and scout masters. This will in turn help them in the community to get better jobs and other opportunities with the scout training and involvement. This group would like to approach OPAPO to sponsor a scout troop that is the schools. Wendy asked Bobby to have this group bring their proposal to next month's OPAPO meeting.

6:21 p.m. Nancy Allen made a motion to ADJOURN the work session. Wendy Roberts seconded the motion. Motion passed unanimously.