



# Ogden Preparatory Academy

## Work Session Minutes

**Tuesday, October 12, 2010**

Location: Ogden Preparatory Academy, 215 22<sup>nd</sup> St., Ogden, UT 84401

**In Attendance:** Sheldon Killpack (AW), Debbie Deem (Asst. Principal), Loretta Hill (Asst. Principal), Brad Taylor (AW), Monica Godfrey, Wendy Roberts, Matt Roper, Catina Martinez-Hadley, Nancy Allen, Dawn Kawaguchi (AW), Robert Mitchell (Asst. Principal), Kathy Thornburg (Principal), Laura D'Hulst and Hilary Wahlen (4:37 p.m.)

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

## Minutes

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**4:35 PM - Call to order** by Laura D'Hulst

Presentation from Joel Wright was moved to a later in the discussion since he had a scheduling conflict.

### **BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)**

- ❖ *Discuss Grade Reconfiguration for 2011-12 School Year* – Kathy Thornburg explained that after running student numbers with Debbie Deem and Brad Taylor, they have found that it is not going to be cost effective to continue on with eleventh grade at this time. Kathy is proposing to go back to K-9 for next year. There was discussion on how this will affect the parents. We need to make a decision now to inform the parents as early as possible. The board would like to do an electronic board meeting to vote on this. If this does pass, Kathy would like to have a meeting for all 7<sup>th</sup> – 10<sup>th</sup> grade parents and have the board explain why the change was made. There was discussion on keeping the two parent organizations.
- ❖ *Discuss Building a 7-9 Building on the Same Site* – Sheldon stated that with the new direction the school may possibly be going, he was asked could we fit the two buildings on one campus (Mtn. View). Sheldon explained these new plans have 45,000 square feet for a Jr. High building which will accommodate the 450 students that the administration is projecting. Sheldon said that we should start getting the building designed now so that the infrastructure will be in place as you build the elementary before the Jr. High is built. There was a brief discussion on the timeline. There was a discussion on if the school can afford the possible new lease payment.
- ❖ *Discuss Building Changes Due to Code Demands* – Sheldon explained that due to new energy code requirements, we had to add a couple of vestibules in the elementary plans.
- ❖ *Discuss the Number of Students Needed to be Fiscally Viable for Next Two School Years* – See above.
- ❖ *Discuss Yearbook Down Payment* – Kathy explained that Keith Quimby is putting out a high quality yearbook for 5<sup>th</sup> – 10<sup>th</sup> graders (hard covers & colored pictures). Yearbooks will be \$23 each and we will need a down payment of \$7,000. There will be a reduced rate for multiple family members.
- ❖ *Discuss the Purchase of PowerSchool Premier Licenses in the amount of \$7,500* – Kathy explained that with PowerSchool you have to pay for your licenses by population of students.
- ❖ *Discuss UAPCS Membership* – Kathy stated that you have to pay per pupil and with the amount of students the school has the cost would be \$7,839. Sheldon explained that they are taking a new direction and working towards being more of an advocate for charter schools. They will have a new director next month. There was discussion on waiting until they name the new director so that they know if they will be making these changes. There was discussion on why traditional public schools get more money than charter schools.

Joel Wright, with Kirton and McConkie, has now joined the discussion and will now make his presentation. He explained that the growth in public schools have been 50% going to charter schools. Joel gave a short background on how he got into working with the purchase charter school buildings. Joel stated that he helps you negotiate your lease, your purchase agreement and obtain your financing. He has sent out an engagement letter to the school. He explained that the attorney fees and other fees can all be rolled into the long term financing. Joel explained why the Board needs to hire an attorney, a financial advisor (Brent Van Alfen) and an underwriter (Piper Jaffrey). He briefly explained each of their roles & responsibilities. Joel would like the lease on the elementary to be signed very soon.

## REPORTS

### ❖ **Academica West**

- Review 2010-2011 Budget as of September 30, 2010 – Brad briefly reported the budget. He highlighted a few items to recognize. Payroll is a little behind but it will catch up. Property taxes are due next month. We have not received a bill on the portables. Brad is having Amanda look into this. He pointed out that the computer support line item is extremely high. This goes back to the E Rate which the materials were purchased in June but not installed until July. Brad stated that anything that we can recoup will adjust that total. Outside of that there are no surprises. Budget is under the October 1 count so we will do a budget amendment. We should see some big bumps coming in the next couple of months once they make the adjustments. No food service reimbursements have been received as of yet.

### ❖ **OPAPO Report** by Matt Roper & Wendy Roberts

- Carnival was great but we made about the same as last year. They have decided that the carnival is not a fundraiser. It's more of a welcome back. Pictures were great by John Hampton. Hopefully, we can use some of the yearbook
- Managed to get the two boards together. We still need a faculty member from the secondary.
- Waiting for the vote but will let board know what the focus will be if we decide to go back to K-9. Currently it's to create a high school experience.
- Looking at doing some kind of Golden Ticket Pass

### ❖ **School Report** by Kathy Thornburg

- State of the School
  - ✓ Nominated for Utah's Highly Effective Title 1 schools
  - ✓ Achieved AYP
  - ✓ October 1 count was 1,060 – we budgeted for 1,040
  - ✓ Review of Clubs being offered at each school
  - ✓ Next year Utah will use common core standards in both LA and Math. Debbie Deem briefly explained some of the changes that they will be implementing next year in math to move towards this.
  - ✓ Accreditation update was given by Bobby Mitchell. We are in the last stage of the accreditation process. This should take at least another year. The yearly report is due on October 15<sup>th</sup>.
  - ✓ 8<sup>th</sup> Grade Science Honors Program is being formed by Mrs. Hislop
  - ✓ Annual Scoliosis testing has been completed as of today
  - ✓ 880 Parent Volunteer Hours reported as of October 3<sup>rd</sup>
  - ✓ Kathy gave a brief "Repairs and Improvements" update

John Hampton made a proposal to the Board to upgrade the computer system in the future planning. He has also asked that the Board send a "Thank You" letter to Social Security for the donated computers thus far. Mike Tingey will be retiring at the first of next year and he is the major force behind that. Catina volunteered to take the lead in the writing of this letter.

**6:40 p.m. Catina Martinez-Hadley made a motion to ADJOURN the work session.** Nancy Allen seconded the motion. Motion passed unanimously. (*Duration 2:05:53*)