



Ogden Preparatory Academy

Work Session Minutes

Wednesday, May 12, 2010

Location: Ogden Preparatory Academy, 215 22nd St., Ogden, UT 84401

In Attendance: Wendy Graham (Counselor), Laura D'Hulst, Catina Martinez-Hadley, Nancy Allen, Wendy Roberts, Brad Taylor (AW), Emily Coon (AW), Dawn Kawaguchi (AW), Bobby Mitchell (Vice Principal), Kathy Thornburg (Principal), Hilary Wahlen, and Kim Dohrer (AW 5:02)

Excused: Monica Godfrey and Amy Sondrup

The Mission of Ogden Preparatory Academy is to instill in all of its students a passion for learning, a readiness to address the challenges of the future, and the competence to thrive as productive and responsible citizens in our global community

Minutes

4:30 PM - Call to order by Laura D'Hulst

BUSINESS ITEMS – (To be discuss and/or voted upon in Board Meeting)

- ❖ Presentation of Comprehensive Guidance Plan – Mrs. Graham briefly reviewed her Comprehensive Guidance Plan. She is only asking for you to approve to support the plan. This time next year she will present a proposed budget for the following year.
- ❖ Discuss the purchase of Technology in association with E-Rate – Emily explained that because the school has a high free and reduced lunch percentage, the school could possibly qualify for a 90% reimbursement from the state. There is still a risk of spending the money and not getting reimbursed. There was discussion on the possibility of not getting the reimbursement. There was discussion on if they had time to run it by their attorney before they voted.
- ❖ Discuss Commercial Kitchen purchase of \$34,466.40 – Kathy has been working with Trent to get the best deals in town. They will not be buying anything that can be nailed to the walls. We will be able to move all items to the new building.
- ❖ Discuss Textbook allowance of \$138,250 – Kathy briefly reviewed the textbooks that she will need for next year.
- ❖ Discuss the lease on Mt. View – In Sheldon's absence, Brad said that he doesn't have anything to report on the lease but he stated that they will still be able to make the June 1st date. Plumbing has been done and there were no real issues. Sheldon has been working towards proformas on a new building this week.
- ❖ Discuss the proposed leases for the portables from ModSpace – The lease is written in under OPA's name. The assembly, dismantle and return of the portables is included in the cost.
- ❖ Discuss possibility of building rental to outside source gym – Kathy explained that she met with Maggie Smith with "The Front". They would like to outsource their gym for P.E. Right now they have price an everyday price but they wouldn't need it that much.

REPORTS

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

❖ **Academica West**

- Update on background checks – Dawn reported that Hilary and Monica’s background check have come back approved. Catina went yesterday and Wendy will go tomorrow. Dawn will check next week for results.
- Year End Budget Review – Brad briefly reviewed the year end budget. He reported there was ARA money that we didn’t know we were getting.
- Review 2010-2011 Budget – Brad briefly reviewed the 2010-11 proposed budget. Kathy is recommending a 2% raise and a \$25 benefit dollar raise. Health insurance rates are increasing next month and they are looking at 15% to 40% increases. Brad reported that AW is working on comparisons as well as approaching A Plus to see if they we can negotiate.

The suspended students and their parents were here waiting to talk to the Board of Directors. So that they didn’t have to wait, the Board decided to go into closed session with the students and their parents.

Catina Martinez-Hadley made a motion to go into a closed session to discuss an individual’s character, professional competence, or physical or mental health. Nancy Allen seconded the motion. Motion passed unanimously.