

OPA Board Meeting  
June 3 2004

Meeting Minutes

Attendees: Jed Stevenson; Catina Martinez-Hadley; Kathy Thornburg; Tim Eck; Debbie Deem; Nancy Allen (via phone)

1. Discussion regarding making our meetings more productive.
  - a. It was suggested that we split our meetings into discussion meetings and decision meetings.
  - b. It was determined that E-mail discussions will take place prior to meetings.
  - c. Agenda items must be to Catina 1 week prior to meetings; she will do any necessary research and distribute information to board members to help prevent tabling due to lack of information.
2. Nancy made the motion: OPA Board meetings will be 8:30 a.m.; 2nd Thursdays; Debbie Seconded; Unanimous.
3. OPAPO Report:
  - a. Released Frank Rosas and Marina Noble as Council members; the release was amicable.
  - b. Appointed Wendy Eastman and Stacia Covington
  - c. OPAPO Budget approved
  - d.
  - e. We will conduct a Survey to determine how many parents have computers and internet access.
  - f. Debbie attended the Innovations In Education Conference and reported.
4. Dealing with parents who do not fulfill their 30 hour requirement.
  - a. Catina will follow-up on parents without hours and their consequences. Federal law allows parents without hours to revert to lottery. Jed checking on state law.
  - b. It was determined that, state law permitting, children whose parents do not complete their 30 hour commitment will be put back into the lottery.
  - c. We will change wording on parent contracts to reflect the 30 hour requirement to ensure your child's enrollment.
  - d. Parent contracts to be re-signed at Back to School night.
  - e. Letter about hours will go out in July; Kathy and Catina will write.
5. Staffing
  - a. Still looking for 6th grade teacher.
  - b. Need 5 ½ hour kitchen person with a food handlers license;
  - c. 3 hour person is requested for kitchen.
    - i. Person was approved for office staff help, that person will do 3 hours with Emily and 3 hours in cafeteria.
  - d. Need TA for 3rd grade.
  - e. Catina will put on website; Jed will run ads in the papers for these jobs: 2 TAs; 1 teacher; cafeteria

6. Breakfast in the classroom: students get carts from kitchen take down and bring back. Parent to help the process. 8:-8:30
7. Parent to sell uniforms to parents requested distribution of flyer during parent teacher conferences. Distribution of flyer was approved.
8. Growth
  - a. Jed is negotiating for future facility.
    - i. Options are across the street to mall area or in corner of current block.
  - b. Application for new charter to be drafted. New Charter gets federal funding. A second charter does not allow pre-enrolled preferences.
  - c. Middle school must have 250 students to pay for facilities.
  - d. 500 students make two facilities successful. We can divide them at will;
  - e. It was discussed that we have K-4 here and 5-8 across the way.
  - f. We are doing this as 1 charter K-8; we will ask OSD and be prepared to re-charter through the state.
    - i. August 25 we need to be at OSD board meeting.
9. Acoustical panels and shelves and painting will come out of Kathy's facility repair budget. We will use panels that can double as bulletin boards.
10. Bussing through Children's Discovery: 15 in van or 25 in bus. 2 loops in van. Car pooling can not come from school due to liability. Kathy will have a meeting with bussed families and discuss options. Kathy and Catina will meet with Monty to go over map on June 23, at 6:30 p.m.. Bid must be under \$10,000.
11. Board Expansion:
  - a. Discussion to bring on two new board members: Corry and Craig. We will take them to lunch on June 25 at 12:00 p.m. to meet them.
  - b. We will thinking about further expansion after we go to K-8.
12. Meeting Adjourned.